



Sanskriti KMV School

12th MAY 2023, Friday

**Important Update GRADE X and XII
Session 2022-23**

Dear Parents,

This is in context to the CBSE generated DigiLocker Accounts of Grade X and XII students to access their Digital Academic Documents (Marksheet cum Certificate and Migration Certificate) pertaining to Board results 2023 exam.

The results of CBSE Board exam will be declared shortly. To access their DigiLocker Account, students will be provided their 6 digit Security Pin individually by the Class Incharge.

Enclosed: User Manual guide

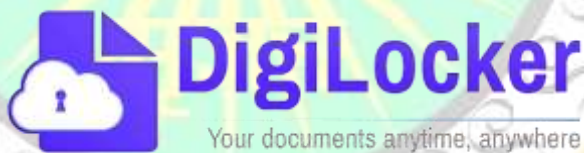
PRINCIPAL



User Manual

(For Students of CBSE affiliated schools India)

Stepwise User guide to access Class X and XII Marksheets cum Passing Certificate & Migration Certificate after the declaration of result.

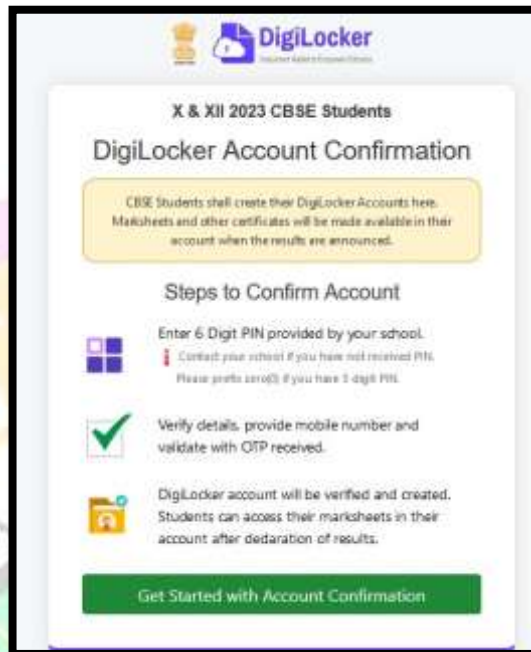


Version: 1.0

DigiLocker Account Confirmation Process

1. Students can visit the URL <https://cbseervices.digilocker.gov.in/activatecbse> for initiation of the DigiLocker account confirmation process.

2. Once reached “Read the given instruction carefully and keep the necessary information ready” → Click on Get Started with Account Confirmation.



3. To confirm your DigiLocker account you have to select your class first either X or XII → Then, enter your school code, roll number, and 6-digit security PIN (the PIN shall be provided by your school, if not recd please contact your school) → click “Next”

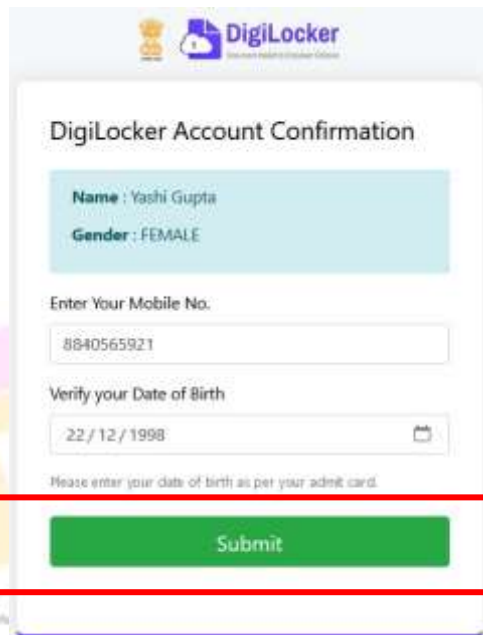
The screenshot shows the DigiLocker Account Confirmation form. It has the DigiLocker logo at the top. The title is 'DigiLocker Account Confirmation'. There are two radio buttons for 'Class': 'X' and 'XII'. Below are three input fields: 'School Code*' with the instruction 'Enter your school code.', 'Roll No*' with the instruction 'Enter your roll number.', and '6 digit security PIN*' with the instruction 'Enter your pin given by school.' and a small icon of a person. A green button at the bottom says 'Next'.

Enter Only numeric Value as a **Security PIN**

Example: Pin Number (as given by your school) if Pin is '012345', student should enter only 012345

Your basic details will be shown as under → Enter your ten-digit mobile number → and click on the “Submit” button.

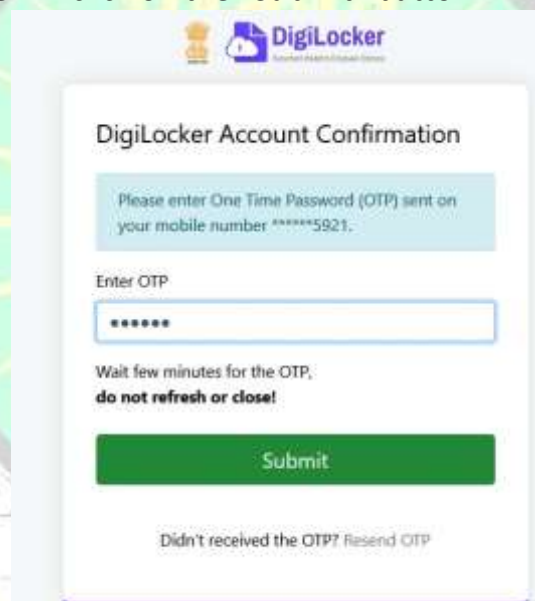
Note: in case of Class X, you may also be prompted to enter your “Date of Birth”



The image shows a DigiLocker Account Confirmation form. At the top, there is the DigiLocker logo and the text "DigiLocker". Below the logo, the title "DigiLocker Account Confirmation" is displayed. The form contains the following fields and text:

- Name :** Yashi Gupta
- Gender :** FEMALE
- Enter Your Mobile No.:** 8840565921
- Verify your Date of Birth:** 22/12/1998
- Please enter your date of birth as per your admit card.
- Submit** button (highlighted with a red box)

4. An OTP will be sent on mobile no entered. Now enter OTP (One time password) received on your mobile number → click on the “Submit” button.



The image shows a DigiLocker Account Confirmation form. At the top, there is the DigiLocker logo and the text "DigiLocker". Below the logo, the title "DigiLocker Account Confirmation" is displayed. The form contains the following fields and text:

- Please enter One Time Password (OTP) sent on your mobile number *****5921.**
- Enter OTP:** *****
- Wait few minutes for the OTP. do not refresh or close!**
- Submit** button
- Didn't received the OTP? Resend OTP

5. Your DigiLocker account shall be activated → upon successful confirmation → Click on “Go to DigiLocker account”



Note: Once the CBSE Results for your class get published, you will view your digital mark sheet cum certificate and migration certificate under the “Issued documents section”.



6. In case, if you are already a registered user of DigiLocker i.e. your mobile number is already registered with DigiLocker, you may be prompted with the following message i.e. “Please click on Go to DigiLocker account”.



Note: For DigiLocker accounts activated using the 6-digit PIN (similar to the above process), the mark sheets are automatically pushed to the issued section. However, for DigiLocker accounts created using the general process (not the above process), the user must search and pull their marksheets by manually entering the search parameter.

For any other queries or assistance, you may approach the DigiLocker Support team at <https://support.digitallocker.gov.in/>